



澳門特別行政區政府  
 Governo da Região Administrativa Especial de Macau  
 旅遊局  
 Direcção dos Serviços de Turismo

## “Travel Stimulation Program” Application Form

Please read the program outline of “Travel Stimulation Program” before completing this form

<b>For Internal Use Only</b>	<b>Remarks :</b>
Received Date :	
Received By :	

<b>Incentive Travel</b> <input type="checkbox"/>	<b>Wedding Travel</b> <input type="checkbox"/>
<b>Educational Travel</b> <input type="checkbox"/>	<b>Sports Travel</b> <input type="checkbox"/>

### Part 1 – Event Details

Name of Event :			
Name of Organizer :			
Type of Business :			
Event Date :	_____ Y _____ M _____ D to _____ Y _____ M _____ D		
Arrival Date and Time :	_____ Y _____ M _____ D _____ H _____ M		
Departure Date and Time :	_____ Y _____ M _____ D _____ H _____ M		
Port of Arrival and Departure :	Arrival _____ Departure _____		
Name of Hotel :			
Event Venue :			
No. of Non-Macao Participants :			
No. of Non-Macao Participants by Geographical Location :	Africa _____	Australia _____	Canada _____
	China _____	Europe _____	Hong Kong _____
	India _____	Indonesia _____	Japan _____
	Korea _____	Malaysia _____	Middle East _____
	New Zealand _____	Philippines _____	Singapore _____
	South and SE Asia _____	South Pacific _____	Taiwan Region _____
	Thailand _____	USA _____	
	Others (Please specify) : _____		



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## Part 2 – Applicant Details

<input type="checkbox"/> Name of organizer :	
<input type="checkbox"/> Name of applicants	
<input type="checkbox"/> Name of travel Agent :	
<input type="checkbox"/> Name of appointed entity :	
Type of Business :	
Major Business :	
Website (if applicable) :	
Address :	
Country :	
Region / City :	
Phone :	
E-mail :	
Fax :	
Contact Person :	
Title of Contact Person :	

## Part 3 – Nature of Activity

### (Incentive Travel)

Incentive Activities	<input type="checkbox"/>	Anniversary Celebrations / banquets	<input type="checkbox"/>
Team Building	<input type="checkbox"/>	Business Trips	<input type="checkbox"/>
Industry Networking	<input type="checkbox"/>	Corporate training	<input type="checkbox"/>
Corporate visits/inspection	<input type="checkbox"/>		

### (Wedding Travel)

Wedding ceremony	<input type="checkbox"/>	Wedding photo shooting	<input type="checkbox"/>
Wedding banquet	<input type="checkbox"/>	Honeymoon trip	<input type="checkbox"/>

### (Educational Travel)

Study tours	<input type="checkbox"/>	Visits to Scientific research	<input type="checkbox"/>
Teaching or academic activities	<input type="checkbox"/>	Language training and examinations	<input type="checkbox"/>
Educational excursion	<input type="checkbox"/>		

### (Sports Travel)

Organizing sporting events	<input type="checkbox"/>	Participating in sports competitions as spectators	<input type="checkbox"/>
Participating in sports competitions as participants	<input type="checkbox"/>		



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**Part 4 – Support Items**

No. of Participants	Available support categories	Support Items	
<input type="checkbox"/> 25-39	✓ Tourist Information Kit and Souvenir		
<input type="checkbox"/> 40-100	✓ Tourist Information Kit ✓ Souvenir ✓ Featured Products and Experiences (Choose 1 among 9 options in the right column)	1. Appearance of Macao Tourism Mascot “Mak Mak” at your event# (301+ granted item)  2. Experience Macao Half-day tour (choose 1) Macao Historic Center Tour* Macao In-depth Cultural Tour** Green Tour***  3. Gastronomy Half-day Tour****(Max. 50 pax)	<input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/>
<input type="checkbox"/> 101-300	✓ Tourist Information Kit ✓ Souvenir ✓ Featured Products and Experiences (Choose 2 among 9 options in the right column, not repeatable)	4. Macao Tourism Product Admission Tickets (choose 1) Macao Museum Macao Science Center Macao Grand Prix Museum Macau Tower (Observation Deck) Ticket for Macau Eiffel Tower - Observation Deck Gondola Rides experience (Max. 20 pax/session) Macao Aquatic Trek (Max. 80 pax/session) Martial Arts Arena TeamLab Supernature Macao (Only available for groups 300+, Max. 200 pax) “Lotus Blossoms in Pairs, Plum Blossoms in Clusters – The Artistic World of Qi Baishi” (Only available for groups 300+, Max. 200 pax) MACAU 2049 (Only available for groups 300+, Max. 100 pax) House of Dancing Water (Only available for groups 00+, Max. 100 pax)  5. Featured Cultural Experience# (choose 1) Chinese Calligraphy Experience Tai Chi Experience Portuguese folk dance costume experience (Max. 3 hours) Portuguese Blue Tile Painting Experience (Max. 20 pax/session) Perfume Making Experience (Max. 30 pax/session)  6. Local Featured Food Making Experience Portuguese Egg Tarts Making Workshop (Max20 pax/session)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> 301-700	✓ Tourist Information Kit ✓ Souvenir ✓ Appearance of Macao Tourism Mascot “Mak Mak” at your event ✓ Featured Products and Experiences (Choose 2 among 8 options from item 2 to 9 in the right column, not repeatable)	7. Cultural Performance# (choose 1) 1 session of Lion Dance Performance (30 mins/session) 1 session of Portuguese Folk Dance Performance (30 mins/session) Magic Show (Max 20 mins/session) Chinese Traditional Face-changing Show (Bian Lian) (15 mins/session) Live Band Performance (30 mins/session)  8. Cloud Photo taking# (Max. 4 hours) 9. One-way shuttle bus ticket from HK to Macao via HZM bridge	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>  <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> 701+	✓ Tourist Information Kit ✓ Souvenir ✓ Appearance of Macao Tourism Mascot “Mak Mak” at your event ✓ Featured Products and Experiences (Choose 3 among 8 options from item 2 to 9 in the right column, not repeatable)		



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# Appearance of Macao Tourism Mascot “Mak Mak” at your event / Featured Cultural Experience / Cultural Performance / Cloud Photo taking: Macao Government Tourism Office will arrange the captioned supporting items at the venue that is arranged by the applicant.

\*Macao Historic Center Tour: Pick up at designated point (Macao/Taipa/Coloane) › visit the historical centre of Macao including Ruins of St. Paul’s, Na Tcha Temple, St. Dominic Church, Cathedral of the Nativity of Our Lady, Senado Square, Leal Senado Building, Mandarin’s House, A-ma Temple, back to designated drop off point.

\*\*Macao In-Depth Cultural Tour : Pick up at designated point (Macao/Taipa/Coloane)

\*\*Macao In-depth Cultural Tour: Route 1: Visit Macao’s community attractions: Ruins of St. Paul’s, Travessa da Paixão, Rua dos Ervanários, Luís de Camões Garden, Fire Services Museum, back to designated drop off point.

Route 2: Visit Taipa and Coloane community attractions: Rua do Cunha, Our Lady of Carmel Church, Taipa Houses, Chapel of St. Francis Xavier, Tam Kong Temple, Lai Chi Vun Shipyards, back to designated drop off point.

\*\*\*Green Tour : Pick up at designated point (Macao/Taipa/Coloane) : Macao Green Ecological tour in Taipa and Coloane include: Taipa House Wetland, Seac Pai Van Park (botanical gardens), Grand Taipa Hiking Trail, Oscar Farm, back to designated drop off point.

\*\*\*\* Gastronomy Half-day Tour: Pick up at designated point (Macao/Taipa/Coloane)

Route 1: Visit Macao’s authentic food districts: San Zhan Deng, Rua dos Ervanários, Rua de Cinco de Outubro, Avenida de Almeida Ribeiro, Rua da Felicidade back to designated drop off point.

Route 2: Visit Taipa and Coloane authentic food districts: Rua do Cunha, Rua do Regedor, Coloane old district area, Coloane Pier, back to designated drop off point.

Remarks: 1. The above itineraries are subject to change subject to the availability and actual situation of the relevant supplier entities without prior notice Macau S.A.R. the Government Tourism Office  
2. The arrangement of the above support programs and activities is subject to the feasibility of the relevant supplier entity, and MGTO reserves the right of final interpretation and decision on the implementation of the Scheme Macau S.A.R. the Government Tourism Office, and MGTO shall not be liable for any disputes arising from the products or services of any third party.



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## Part 5 – Details of Supporting items applied

<b>Name of supporting items applied:</b>	1.
	2.
	3.
	4.
	5.
	6.
<b>Date of use:</b>	
<b>Time of use:</b>	
<b>Place of use:</b>	
<b>Actual number of users:</b>	
<b>Select language (Cantonese / Mandarin / English):</b> (Apply to half day tour only)	

## Part 6 – Required documents check list

### (Incentive Travel)

Documents	✓
➤ A completed application form	
➤ Brief introduction of company	
➤ Legal registration document of the Organizer and the Applicant	
➤ Letter of appointment issued by the organizer (If the applicant is an appointed organization)	
➤ Signed contract and receipt of deposit issued by service provider (i.e. hotel, venue)	
➤ Copy of the Macao Business Tax – Tax Demand Note (M/8) of the service provider (i.e. hotel)	
➤ A full name list of non-Macao participants	

### (Wedding Travel)

Documents	✓
➤ A completed application form	
➤ Brief introduction of applicant (if applicable)	
➤ Legal registration document of the Organizer (if applicable)	
➤ Letter of appointment issued by the organizer (If the applicant is an appointed organization)	
➤ Signed contract and receipt of deposit issued by service provider (i.e. hotel, banquet, wedding photo shooting etc)	
➤ Copy of the Macao Business Tax – Tax Demand Note (M/8) of the service provider (i.e. hotel, company of photo shooting)	
➤ Copy of legal marriage registration certificate (if applicable)	
➤ A full name list of non-Macao participants	



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**(Educational Travel)**

Documents	✓
➤ A completed application form	
➤ Brief introduction of applicant (if applicable)	
➤ Legal registration document of the Organizer (if applicable)	
➤ Letter of appointment issued by the organizer (If the applicant is an appointed organization)	
➤ Signed contract and receipt of deposit issued by service provider (i.e. hotel / hostel, course / examination notification etc)	
➤ Copy of the Macao Business Tax – Tax Demand Note (M/8) of the service provider (i.e. institute, travel agent)	
➤ A full name list of non-Macao participants with copy of a valid ID (student ID or teacher ID) from the school affiliated with)	

**(Sports Travel)**

Documents	✓
➤ A completed application form	
➤ Brief introduction of applicant (if applicable)	
➤ Legal registration document of the Organizer (if applicable)	
➤ Letter of appointment issued by the organizer (If the applicant is an appointed organization)	
➤ Copy of the Macao Business Tax – Tax Demand Note (M/8) of the service provider (i.e. hotel)	
➤ Proof of participation or ticket	
➤ A full name list of non-Macao participants	

**Part 7 – Declaration**

- ☐ On behalf of the applicant and the entity, I hereby declare that the above applicant has read and understood the full content, and terms and conditions of Travel Stimulation Program”. I hereby declare that the information provided in this application is true and accurate, and I agree to notify MGTO of any changes to the information provided in this application.
- ☐ I declare that I am authorized the right to release the information related to this event, and I agree and authorize MGTO to reveal such information to the public and post such information on MGTO’s website for public viewing.
- ☐ I declare with consent that the support item is granted to this applied program’s participant(s) by the Macao Government Tourism Office on a non-compensatory basis for non-profit making and non-commercial purposes only.
- ☐ I declare I agree that the personal data provided in this form serves for the application of this program and communication purposes.

Applicant Signature and Date	Company Stamp
/ /	



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Remarks : Any application, together with all required supporting documents, must be submitted to Macao Government Tourism Office **at least 15 working days** prior to the first day of the event. Any application fails to comply with the requirements will automatically be disqualified without prior notice from Macao Government Tourism Office.

**Contact details:**

Macao Government Tourism Office – Tourism Product and Events Department

Business Tourism and Events Division

Address : Alameda Dr. Carlos d'Assumpção, nos 335-341, Edif. "Hotline", 14/F, Macao

Email : [businesstourism@macaotourism.gov.mo](mailto:businesstourism@macaotourism.gov.mo)

Tel : (853) 28315566