



Form 3

**“Celebration of the 75<sup>th</sup> Anniversary of the Founding of the People’s Republic of China,  
the 25<sup>th</sup> Anniversary of the Establishment of the Macao SAR,  
and the 3<sup>rd</sup> Anniversary of the Establishment of the Guangdong-Macao In-Depth Cooperation Zone in Hengqin”  
Macao–Hengqin Travel Stimulation Program (Experience Version) -  
EVENT REPORT (TEMPLATE)**

To be filled in by the Macao Government Tourism Office or the Economic Development Bureau of Hengqin only	
Received by: <input type="checkbox"/> Macao Government Tourism Office <input type="checkbox"/> Economic Development Bureau of Hengqin	Received documents: <input type="checkbox"/> Event report <input type="checkbox"/> Event photos (quantity: ____) <input type="checkbox"/> Rooming list of overnight guests from hotel <input type="checkbox"/> Others:
Date received: ____ / ____ / ____	
Recipient: _____	
Remarks:	

**Part 1: Applicant Information**

Organiser/Planner  Appointed Applicant/Entity

Other. Please specify: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Contact person: \_\_\_\_\_

Tel.: \_\_\_\_\_ Fax.: \_\_\_\_\_

E-mail: \_\_\_\_\_



## Part 2: Details of Event

Please ensure the consistency of the below information in all required documents.

1. Event name: \_\_\_\_\_
2. Date and venue of event in **Macao**: \_\_\_\_\_
3. Date of arrival in Macao: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date and time of departure from Macao: \_\_\_\_\_
4. No. of participants in Macao: \_\_\_\_\_
5. Date and venue of event in **Hengqin**: \_\_\_\_\_
6. Date of arrival in Hengqin: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date and time of departure from Hengqin: \_\_\_\_\_
7. No. of participants in Hengqin: \_\_\_\_\_
8. Breakdown of the number of non-Macao and non-Hengqin residents by geographical location:

Mainland China (except Hengqin): _____	Hong Kong SAR: _____	Taiwan Region: _____
Africa: _____	Australia: _____	Canada: _____
India: _____	Europe: _____	Japan: _____
South Korea: _____	Indonesia: _____	New Zealand: _____
Malaysia: _____	Middle East: _____	Singapore: _____
South & Southeast Asia: _____	The Philippines: _____	South Pacific: _____
Thailand: _____	USA: _____	Others. Please specify: _____

9. Please specify the number of participants whose place of origin is in the Guangdong-Hong Kong-Macao Greater Bay Area:

Guangzhou	Shenzhen	Zhuhai	Foshan
Dongguan	Zhongshan	Jiangmen	Huizhou
Zhaoqing	Hong Kong SAR		



Required documents for the “Macao–Hengqin Travel Stimulation Program” after the completion of the event:

1. An event report issued by the event planner/entity, with information requested by the Macao Government Tourism Office and the Economic Development Bureau of Hengqin;
2. Photos of the event (minimum of 1 MB each, including: group photos, photos of the opening ceremony and/or event in progress, photos showing the event banner or backdrop, etc.).

#### **Personal Data Processing**

The Macao Government Tourism Office handles personal data in accordance with Law No. 8/2005 (Personal Data Protection Law);

The Economic Development Bureau of Hengqin handles personal data in accordance with the Personal Information Protection Law of the People’s Republic of China.

#### **Remarks:**

The event report must be submitted in duplicate to both the Macao Government Tourism Office and the Economic Development Bureau of Hengqin within **10 working days** after the completion of the event.

Signature and Date

Entity Seal

\_\_\_\_\_  
/ /

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